


**OFFICE OF THE DISTRICT JUDGE-IV / INCHARGE (NEW DELHI
DISTRICT): PATIALA HOUSE COURTS : NEW DELHI**

05th November, 2008

SHORT TERM TENDER

Tenders (in sealed covers) are invited from the firms of repute with past experience in the field and sound financial capability for the following items and services for the Inaugural Function of Evening Courts to be held on 12.11.2008. The details of the tender documents along with specifications of the items and Terms and Conditions of the Tender can be obtained from Administration Branch, Patiala House Courts, New Delhi on any working day from 06.11.2008 to 11.11.2008 between 11.00 am to 3.00 pm. The complete quotation/tender should reach the office of Administration Branch, Patiala House Courts, New Delhi on or before 11.11.2008 by 12.00 pm and tender will be opened on the same day in the presence of Tenders. Tenders may also visit the website of Delhi District Courts at www.delhicourts.nic.in for further information.

S.No.	Description of Items/Services	Quantity
1	Invitation Cards	150
2	Arrangement of Dias, Pandal, Podium and Chairs, etc at the function site.	For 150 guests
3	High Tea	For 150 guests
4	Backdrop and Welcome Banners	
5	Video Coverage and Still Photography	


(Ina Malhotra) - 5/11/08

Addl. District Judge (South-02),
Patiala House Courts,
New Delhi.