

Through Regd. Post.

**OFFICE OF THE DISTRICT & SESSIONS JUDGE ::
TIS HAZARI COURTS:: DELHI**

No. _____/Purchase Cell/08

Dated _____

SHORT TERM LIMITED TENDER

To,

1. The Manager, Kendriya Bhandar, West Block VIII, Wing-III, Ground Floor, R.K. Puram, New Delhi.
2. The Manager, NCCF India Ltd., 92, Deepali Building, 6th Floor, Nehru Place, ND.
3. The Manager, DSIDC, Admn. Block Okhla Phase-I, Near Police Station, New Delhi.
4. The Manager DCCW Store Limited, Karam Pura Road, Moti Nagar, New Delhi-15
5. The Manager, Delhi State Consumer Co-operative Federation Ltd., G-184, Basement, Behind Dena Bank, Hari Nagar, Delhi-64.
6. The Manager, The Sudhar Sabha Consumers Co-operative Store Ltd., DDA Shop No. A/1 Market, B-4, Lawrence Road, Delhi-35.
7. M/s Khadi & Village Industries Commission, Khadi Gramodyog Bhawan, 24, Regal Building, New Delhi-110001
8. Notice Board:- At Tis Hazari, Patiala House, Karkardooma and Rohini Courts, for information to other Government stores/Emporium/General tenderers.
9. District Courts Website Committee, Tis Hazari Courts, Delhi with the request to place the complete tender form on the website of District Courts.
10. M/s Godrej & Boyce Mfg. Co. Ltd., Godrej Bhawan, Sher Shah Suri Marg, N.D-65
11. M/s Durian Industries Ltd., 2/69 WHS, Kirti Nagar, New Delhi-110015
12. M/s Delite Hi-Tech Furniture Ind. Pvt. Ltd., 46-A, Rani Jhansi Road, New Delhi -55
13. M/s Delite Com. Ltd., Kukreja House, 2nd Floor, 46, Rani Jhansi Road, New Delhi – 55.
14. M/s Wipro Consumer Care & Lighting Block, F-16, Okhla Industrial Area, Phase-I, New Delhi-110020
15. M/s Premier Furnishing Co., 63, Rani Jhansi Road, New Delhi – 55
16. M/s Empire Safe Co., 59 M.M. (Rani Jhansi Road), New Delhi -55.
17. M/s Lloyd Safe Company, 53-A, Rani Jhansi (M.M.) Road, Pahar Ganj, New Delhi-55
18. M/s Royal Safe Company, Plot NO. 4, Furniture Block, Kirti Nagar, Delhi - 15
19. M/s Vishal Safe Company, 1933, Arghara, near Majestic Cinema, Fountain Chowk, Chandni Chowk, Delhi – 110006.
20. M/s N.V. Enterprises, Plot No. 2, Main Najafgarh Road, Opp. Metro Pillar No. 430, Titarpur, New Delhi -27.
21. M/s Vohra Furniture Works, Shop no.1, Blind Colony, Titarpur, New Delhi – 27.
22. M/s H.P. State Handicrafts & Handlooms Corporation Ltd., C-3, Baba Kharak Singh Marg, New Delhi – 01.
23. M/s Perfect Enterprises, MZ-5, Guru Arjun Dev Bhawan, Ranjit Nagar Commercial Complex, Patel Nagar, New Delhi -08.
24. M/s Decent Furniture & Play Material, 71, Rattan Bagh, Nangloi, Delhi -41.
25. M/s Pragjyotika Assam Emporium, B-1, State Emporia Complex, Baba Kharak Singh Marg, New Delhi -01
26. M/s Singh Enterprises, CB-103, Ring Road, Naraina, New Delhi – 110028
27. M/s Balaji Furniture, GI-32, G.T. Karnal Road Industrial Area, Azad Pur, Delhi
28. M/s Standard Engineers, 48, Dena Bank Building, Shiva Market, Pitam Pura, Delhi-34.
29. M/s Saifi Con Fab Systems Pvt. Ltd., 3737-38, Near Masjid, Nangla Raod, Jawaher Colony, Faridabad.
30. M/s Balaji Industries, 222, New Prem Puri, Railway Road-250002, Meerut, U.P.
31. M/s SSR Metal Pvt. Limited, 179-A, New Lahore Extn., Gali No. 11, Near Pooja STD, Shastri Nagar, Delhi-31.

32. M/s BTM Plastic, D-13, DSIDC Complex, Nangloi, New Delhi-110041
33. M/s Microtech Interenational Pvt. Ltd., H-57, Udyog Nagar, Rohtak Road, Near Peeragarhi Chowk, New Delhi – 41.
34. M/s Accent Furniture House, 9487, Gali No. 12, Multani Dhanda, Pahar Ganj, N.D.
35. M/s Sukam Communications Systems Ltd., WZ-1401/2, Nangal Raya, New Delhi -46

Sub: (1) Purchase of 57 Sofa Sets (6 Five Seater & 51 Three Seaters) of Following specifications :-

- It should be made of superior quality Teak Wood.
- It should have cushioned seat.
- It should be covered with superior quality fabric Sheet.

Approximate cost : Rs. 9,500/- each sofa set

(Separate quotation for this item)

(2) Purchase of 216 nos. Inverter trolley to be provided & installed at the residential office of Judicial Officers and at challan courts at Delhi, New Delhi & outside Delhi. The specifications of trolley are as under:-

- a. **Dimensions:** not less than length 23", Breadth 14" and Height 34".
- b. **Material:** made up of PP (poly propylene) suitable for 1000 VA Inverter fitted with 02 nos. 160 AH batteries.
- c. **Prototype of Steel Pipe:** support at four corners should be of iron encased in plastic instead of plastic. Back side of the Trolley should be open for release of fumes.
- d. **Castors:** The trolley should be mounted on wheels (Castors) swiveling arrangement.

(separate quotation for this item)

Limited tenders are invited in **two bid system i.e. Technical bid and Financial bid**. The Technical bid should contain details specifications of the item along with necessary documents as mentioned below. The financial bid should contain competitive price of goods and other relevant description etc.

Each sample should be marked and numbered by the firm clearly visible failing which the sample may not be considered.

1. The quotations/tender complete in all respect be put only in tender box placed in Room No. 18, Ground Floor Tis Hazari Courts, Delhi on or before **6.8.2008 at 3.30 P.M.**, which will be opened on the same day in the presence of tenderers.
2. The quotation must be accompanied with the sample of the items. Without sample of the item the quotation shall not be entertained / considered.

3. The financial bid of only those tenderers shall be considered who are eligible and qualified in their technical bid.
4. The tenders received after due date and time shall not be considered.
5. The tenderers are required to submit two sealed envelopes in a single envelope. One envelope should contain the technical bid and another financial bid. On the top of the envelope financial and technical bid must be mentioned clearly.
6. Quotations through Direct, Courier, Post and any other means, shall not be accepted/entertained in any case.
7. Quotations received after due date and time shall not be considered in any case.
8. The firms must have Sales Tax/ VAT/TIN no. and Income Tax /PAN nos. and those who have not the same, need not apply. Also the firm must submit proof of depositing sales tax/VAT to indenting department.
9. No payment will be made in advance to the tenderers. Payment of the bill will be paid only after the complete supply of the articles as mentioned above.
10. The rates should be written in words as well as in figures and sales tax, VAT, Excise Duty must be mentioned separately, (if ST/VAT/Service Tax, Excise Duty etc. is not mentioned, the rates of concerned item will be treated as inclusive of ST, VAT, Excise Duty etc.) Further, rates should be valid for a period of one year from the date of order.
11. The rates should be quoted F.O.R. Tis Hazari, Karkardooma, Patiala House and Rohini Courts, Delhi or as directed by this office.
12. The tenderers are required to attach photocopy of current Sales Tax Clearance Certificate along with their quotations. Failure to submit Current STCC may render them invalid automatically.
13. On the top of envelop/quotations the name of the articles must be mentioned clearly for which quotation has been called.
14. The Tenderers will furnish Warranty/ Guarantee against manufacturing defects at least for minimum period of one year.
15. Random checking of the sample/supply of the articles will be done at the cost of supplier as per rules as the sample so used/damaged in the random checking should be replaced by the supplier.
16. The firm will supply only ISI marked product which has been notified by Bureau of Indian Standard (**BIS**) wherever applicable.
17. The Purchase Committee in its discretion reserves right to reject or accept any or all the quotations at any time without assigning any reasons.
18. The firm should not be blacklisted by any Govt. Department/ Semi Govt. if any proof of black listing is found against the tenderer/firm at any time during the period of contract /Purchase, the whole claim or part thereof as decided by the Purchase Committee may be forfeited without assigning any reason.
19. When any working day is declared a holiday then the tenders will be opened on the next working day.
20. In case of job work or material used is found below the standard and not according to the specifications, the Purchase Committee reserves the right to forfeit the whole claim or part thereof. The decision of Purchase committee will be final in this regard.

21. The Purchase Committee reserves the right to terminate any contract at any time before the expiry of the period covered under the contract without assigning any reason thereof and without incurring any liability.
22. The Purchase Committee reserves the right to accept or reject any tender without assigning any reason whatsoever and no representation of any kind will be entertained.
23. The tenderers should submit separate quotation for each item as mentioned in the subject.
24. In case of dispute the decision of the Purchase Committee shall be final and binding upon the tenderer/firm/contractor/supplier.
25. Each Tender form should be accompanied by demand draft/pay order/FDR/ Bank Guarantee for amount of 5% of total quoted rate and value of purchase as EMD in favour of District & Sessions Judge, Tis Hazari Courts, Delhi
26. The amount of security will be refunded as soon as possible to the unsuccessful tenderers on written request. The Govt. Stores who has been declared exempt from depositing EMD shall be required to submit the documentary evidence as proof to prove that they are exempted from depositing earnest money by the Govt. of India/ Govt. of NCT of Delhi. In the absence of earnest money/documentary evidence the quotation shall not be considered.
27. The respective EMD/Bid security submitted by the successful firm would be returned to them with the condition to deposit the performance security as deemed fit by the Purchase Committee of this department in form of FDR/Bank Guarantee/demand Draft. The said performance security would be valid for a period of all contractual obligations.
28. The department reserves the right to impose any other condition at the time of placing order.

(R.KIRAN NATH)
Chairman, Purchase Committee/
Additional District & Sessions Judge, Delhi