

OFFICE OF THE DISTRICT & SEESIONS JUDGE : DELHI
CIRCULAR

A circular bearing no.54120-570/Accts/2008-09 dt. 28.07.2008 was issued by the undersigned. This circular caused hardship to many of the Officers who deposit their bills whenever excess charges were there. The inconvenience is regretted. Accordingly, the circular bearing no.54120-570/Accts/2008-09 dt.28.07.2008 is **modified** as per direction of the Ld. District & Sessions Judge, Delhi, to the following extent:-

- a. All landline telephone bills with respect to official telephone installed at the residence of Judicial Officer shall be accepted by the Accounts Branch, if bill is within their entitlement. The entitlement is as follows:-

Call Charges for 1000 call p.m.	1104.00
Rent	250.00
Broad Band (Max for one month)	479.00
Service Tax on above @12.35%	226.55
Total amount r/off	2060.00

- b. If a bill is in excess of entitlement, the excess charges shall be first deposited with the Cash Branch in Room no.4, Tis Hazari Courts, at least 10 days before due date of payment of bill. Thereafter the bill shall be submitted with the cash receipt of excess payment and the remaining payment shall be paid by the Office.
- c. If excess amount is not deposited by the Officer within 10 days before due date, the Officer himself/herself shall pay the entire amount and then claim reimbursement as per rules.
- d. In case the bill is not paid by the Officer and consequently the disconnection resulted then reconnection charges or other charges related to reconnection shall be paid by the Officer concerned. Officers who have not cleared their outstanding amount, their bill shall neither be accepted nor reimbursed till clearance of outstanding amount.


DAYA PRAKASH

ADJ/DRAWING & DISBURSING OFFICER /DELHI

No. 65776-66236 /CB/Accts/2008-09

Dated: 2/9/08

Copy forwarded for information and necessary action to:

1. The Judge Incharge, Karkardooma Courts/Patiala House Courts/Rohini Courts, Delhi.
2. All Judicial Officers (Including Special Metropolitan Magistrates), Tis Hazari Courts/Patiala House Courts/Rohini Courts and Karkardooma Courts, Delhi.
3. Sh.A.K. Chaturvedi, Officer of DJS, Delhi Legal Services Authority, New Delhi.
4. The Superintendent/In-charge, all the Branches, Tis Hazari Courts/Patiala House Courts/Rohini Courts and Karkardooma Courts, Delhi.
5. The Senior Accounts Officer, Accounts Branch, Tis Hazari Court, Delhi.
6. The PRO/APRO, Tis Hazari Courts/Patiala House Courts/Rohini Courts and Karkardooma Courts, Delhi.
7. The Reader to Ld. District & Sessions Judge, Delhi.
8. The District Judge Office, R. No.302-A, Tis Hazari, Delhi.
9. The Branch Incharge, Cash Section.


ADJ/DRAWING & DISBURSING OFFICER
DELHI