

OFFICE OF THE DISTRICT & SESSIONS JUDGE : DELHI

APPLICATION FORM FOR AN ADVANCE FOR THE PURCHASE OF

MOTOR CAR/ MOTOR CYCLE / PERSONAL COMPUTER

1. Name of Applicant :
2. Applicant.s Designation :
3. District and Station :
4. Basic pay :
5. Anticipated price of Motor Car/
Motor Cycle / Personal Computer :
6. Amount of Advance required :
7. Date of Superannuation or retirement:
of date of expiry of contract in case
of a contract officer
8. Number of Installment in which the :
advance is desired to be repaid
9. Whether advance for similar purpose :
was obtained previously and if so
10. I) Date of drawl of the Adv. :
II) The amount of Advance and / or :
Interest thereon still outstanding,
If any.
11. Whether the intention is to purchase :
 - a) A new or an old Motor Car/Motor:
Cycle/Personal Computer.
 - b) is the intention is to purchase Motor :
Cycle/Personal Computer from a
Personal having official dealings with
The Govt. Servant, whether previous
Sanction of the competent authority
has been obtained as required under
Rule 18 (3, of the Central Civil Services

(Conduct) Rules, 1964.
Contd.2/-

12. Whether the officer is on leave or is :
about to proceed on leave
- a) The date of commencement of leave :
b) The date of expiry of leave :
13. Are any negotiations or preliminary :
enquiries being made so that delivery
may be taken of the Motor Car / Motor
Cycle/Personal Computer within one
Month from the date of drawl of the
Advance.
14. a) Certified that the information given above is complete and true

b) Certified that I have not taken delivery of the Motor
Car/Motor Cycle/Personal Computer on account of which I
apply for the advance, that I shall complete negotiations for
the purchase of pay finally and take possession of the same
before the expiry of one month from the date of drawl of
the advance.

Date:

APPLICANT'S NAME WITH SINGNATURE
FATHER'S NAME
POSTING
E.C. NO